

What do editors do?

Professional editors help you say what you really mean to say; they structure (or restructure) your manuscript so that it flows.

They polish your language and check your work carefully for consistency of style, format and layout, references, character and physical appearances.

Editors perfect grammar and syntax.

They may also manage your project, including coordination of the work of author, designer, electronic publishing specialist or printer, and advise you on the best format and design for your work.



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— *From IPEd, the Institute of Professional Editors*